

SHEFFIELD CITY COUNCIL

OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following decision was taken on 21 December 2020 by the Head of Commercial Business Development.

Date notified to all members: 30th March 2021

Officer Non-Key decisions are not subject to call-in.

1. **TITLE**

Fire Risk Assessment Works

2. **DECISION TAKEN**

The tender of William Birch & Sons Ltd in the sum of £1,783,202 is accepted; and

A Letter of Acceptance is issued accordingly.

Decision taken by the Director of Finance & Commercial Services or her nominee under the authority delegated by Cabinet on 19.02.2020.

For further information regarding the decision, please see Agenda Item 12, Appendix 1 below:

<http://democracy.sheffield.gov.uk/documents/s38339/Capital%20Approvals%20Mth%209%20Appendix%201.pdf#>

For further information regarding the project, please contact John Doyle.

3. **Reasons For Decision**

To award a contract to enable works to be commence February 2021.

4. **Alternatives Considered And Rejected**

None.

The above contracts have been awarded in accordance with approved tender processes and the budgets are in place.

5. **Documents used in making decision:**

Contract Award Report approved by Director of Finance & Commercial Services or her nominated deputy.

6.1 **Any conflict of interest declared by any Executive Member who is consulted by the Officer when making the decision**

None

6.2 **Any dispensation granted by the Head of Paid Service**

None

7. **Respective Director Responsible for Implementation**

Director of Commercial Services